

## SRCSD Revised Guidelines for Fourth-Nine Weeks

[Visit this page](#) for the most up to date COVID-19 information related to Santa Rosa County District Schools

ITEM	GUIDELINES
<b>Academic/Athletic/Extra-Curricular/Awards Ceremony or event</b>	<ul style="list-style-type: none"> <li>• Virtual if possible</li> <li>• Outside if possible</li> <li>• No food is to be served if not virtual or outside</li> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended</li> <li>• Air purification systems must be present if on campus</li> <li>• Have a plan for limited ticket distribution</li> <li>• Sanitizer must be available at entrances</li> <li>• Administrator supervision to monitor audience social distancing</li> <li>• Social distancing for presenters/performers whenever possible</li> <li>• Venue must be large enough for social distancing protocols</li> </ul>
<b>Athletic Signings on campus</b>	<ul style="list-style-type: none"> <li>• Sanitizer must be available at entrances</li> <li>• Air purification systems must be placed in area</li> <li>• Athletic signings can take place on school campus</li> <li>• All athletic signings must take place AFTER school hours</li> <li>• Athletic signing location must allow for social distancing to take place</li> <li>• Athletic signings are limited to varsity team, coaches, immediate family</li> <li>• All attendees must wear face coverings &amp; exercise social distancing when possible</li> <li>• All outside attendees must adhere to CDC Questionnaire/Temperature Check</li> <li>• Disinfectant wipes should be utilized between athlete signings for tables and chairs</li> <li>• Encourage athletic signings to be videotaped and played on ITV for student/staff view</li> <li>• No food items should be provided at athletic signings</li> <li>• Any special considerations outside these guidelines please contact grade level director</li> </ul>
<b>Athletic Travel</b>	<ul style="list-style-type: none"> <li>• Overnight travel will be allowed for State/National Competition purposes only</li> <li>• Masks recommended while traveling to and from destinations (bus, car, van, etc)</li> <li>• No more than 2 student to a room, no sharing of beds, and students should maintain social distancing protocols while in the room</li> <li>• A prepared written plan must be submitted to Principal no later than a week before the trip that outlines the following:               <ul style="list-style-type: none"> <li>○ Who will stay with a sick student (a name must be provided)?</li> <li>○ Where will the sick student be monitored?</li> <li>○ Who will transport a sick student home (if your plan is to have a parent come and pick up a student, that must be included in parent permission paperwork and parents must be clearly informed of this procedure before travel takes place)?</li> </ul> </li> </ul>

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<b>Athletics – During Game</b>	<ul style="list-style-type: none"> <li>• Benches or chairs may be used on sidelines when social distancing is maintained</li> <li>• Only team members can be in the team box</li> <li>• When not actively participating, mask recommended</li> <li>• Limited use of locker rooms at halftime will be allowed</li> <li>• Supply hand sanitizer for participants before/during/after games</li> <li>• Masks recommended for Cheerleaders/Dance Teams/Color Guard when not actively participating</li> </ul>
<b>Athletics – Post Game Considerations</b>	<ul style="list-style-type: none"> <li>• No handshakes after the game</li> <li>• No loitering by team or audience</li> <li>• Dirty clothes will be placed in a bag for the ride home if applicable</li> <li>• Locker room will be sanitized following the departure of team members</li> </ul>
<b>Athletics – Practice Guidelines</b>	<ul style="list-style-type: none"> <li>• Players must have health check performed upon arrival if not on campus throughout day</li> <li>• Small groups – when feasible</li> <li>• Hand sanitizer available</li> <li>• Players will use their own water bottle/container</li> <li>• Players will report with equipment on or retrieve equipment from the locker room (pending local health board and district protocol)</li> <li>• Players will enter designated areas maintaining social distancing prior to the start of practice</li> <li>• Always follow social distancing protocols</li> <li>• No loitering before/after practice</li> <li>• When not actively participating, mask recommended</li> <li>• Sanitize sports equipment</li> </ul>
<b>Athletics – Travel Protocol</b>	<ul style="list-style-type: none"> <li>• Bus passengers will follow transportation guidelines</li> <li>• Masks are recommended</li> <li>• Wear uniform to games on the bus/pod whenever possible</li> <li>• Each athlete carries other equipment in travel bag</li> <li>• Set travel itinerary so there is minimal time before the game whenever possible</li> <li>• Buses/pods disembark to assigned pod areas with the supervision of coaches and with social distancing protocols in effect</li> <li>• Coaches will maintain seating charts</li> </ul>
<b>Band – Indoor Classroom</b>	<p>No change to current guidelines See Link</p> <p>Emphasis on:</p> <ul style="list-style-type: none"> <li>• Social distancing</li> <li>• Instrument bell covers if available</li> <li>• Air purification systems must be placed in area</li> <li>• Mask are recommended when not actively participating (playing)</li> </ul>

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<b>Band – Outdoor Performances</b>	<p>For Audience:</p> <ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended</li> <li>• Sanitizer must be available at entrances</li> <li>• Administrator supervision to monitor audience social distancing</li> </ul> <p>For performers: No change to current guidelines Emphasis on:</p> <ul style="list-style-type: none"> <li>• Social distancing</li> <li>• Instrument bell covers if available</li> <li>• Mask recommended when not actively participating (playing)</li> </ul>
<b>Band – Outdoor Practices</b>	<p>No change to current guidelines</p> <ul style="list-style-type: none"> <li>• Social distancing</li> <li>• Instrument bell covers if available</li> <li>• Mask recommended when not actively participating (playing)</li> </ul>
<b>Band – Travel</b>	<p>Approval required by grade level director</p> <ul style="list-style-type: none"> <li>• Bus passengers will follow transportation guidelines</li> <li>• Masks are recommended</li> <li>• Wear uniforms on the bus whenever possible</li> <li>• Set travel itinerary so there is minimal time before the event whenever possible</li> <li>• Buses disembark to assigned pod areas with the supervision and with social distancing protocols in effect</li> <li>• Maintain seating charts</li> </ul>
<b>Band- Indoor Performances/Competitions including Band, Color Guard, Dance, Indoor Percussion groups</b>	<ul style="list-style-type: none"> <li>• No change to current guidelines</li> <li>• 75% audience capacity with social distancing</li> <li>• Have a plan for limited ticket distribution</li> <li>• Social distancing when possible</li> <li>• Air purification systems must be placed in area</li> <li>• Masks are recommended</li> </ul>
<b>Banquets</b>	<ul style="list-style-type: none"> <li>• No banquets</li> <li>• See <b>Academic/Athletic/Extra-Curricular Ceremony or event</b></li> </ul>
<b>Bloodmobile</b>	Allowed at Principal's discretion
<b>Booster Club Meetings</b>	Can occur after school and indoors in a location that accommodates social distancing If social distancing is not possible, meeting must be held outdoors
<b>Chorus – Indoor Classroom</b>	<p>No change to current guidelines</p> <ul style="list-style-type: none"> <li>• Social distancing</li> <li>• Masks recommended when social distancing is not feasible</li> <li>• Air purification systems must be placed in area</li> <li>• Singers should face the same general direction while singing</li> </ul>
<b>Chorus – Indoor Performances</b>	<ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended for audience</li> <li>• Have a plan for limited ticket distribution</li> <li>• Sanitizer must be available at entrances</li> <li>• Social distancing, where feasible for performers</li> <li>• For performers: Masks recommended when social distancing is not feasible</li> </ul>

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<b>Chorus – Outdoor Performances</b>	<ul style="list-style-type: none"> <li>• Audience social distancing, where feasible</li> <li>• Social distancing for performers, where feasible</li> <li>• Masks recommended when social distancing is not feasible</li> </ul>
<b>Class Meetings (example – senior class meetings)</b>	<p>Break in smaller groups and social distancing required Consider ITV for class meeting purposes when possible If the event occurs <b>indoors</b> the following guidelines must be followed:</p> <ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Mask recommended</li> <li>• Sanitizer must be available at entrances</li> <li>• Air purifier must be present</li> <li>• Administrator supervision to monitor audience social distancing</li> </ul>
<b>College Recruiting activities</b>	<ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended</li> <li>• Have a plan for limited ticket distribution</li> <li>• Sanitizer must be available at entrances</li> <li>• Administrator supervision to monitor audience social distancing</li> </ul>
<b>Community Parades</b>	<ul style="list-style-type: none"> <li>• Social distancing for participants</li> <li>• School may decide the size of the band participating</li> </ul>
<b>Concession Stands</b>	<ul style="list-style-type: none"> <li>• All food must be prepared and served using public health guidelines</li> <li>• Prepackaged food encouraged whenever possible</li> <li>• Concession volunteers must be COVID screened (temp check, symptom questionnaire)</li> <li>• Social distancing protocols should be followed, and PPE must be worn by volunteers</li> </ul>
<b>Elementary Field Day/ Athletic Events during the school day</b>	<ul style="list-style-type: none"> <li>• Allowed for outside activities only</li> <li>• Student volunteers must be temperature checked and screened at volunteer site</li> <li>• Students should be assigned to activities to limit sustained contact</li> <li>• Not allowed for mentoring small groups or indoor activities</li> <li>• Spectators are allowed</li> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended for spectators and students when not participating in events</li> <li>• Have a plan for limited ticket distribution</li> <li>• Sanitizer must be available at entrances</li> <li>• Administrator supervision to monitor audience social distancing</li> <li>• Social distancing for presenters/performers whenever possible</li> <li>• Venue must be large enough for social distancing protocols</li> </ul>
<b>Elementary Music</b>	<ul style="list-style-type: none"> <li>• Social distancing, where feasible</li> <li>• Masks not required for indoor singing (revision to original guidelines)</li> <li>• When face shields are available, they must be used</li> <li>• No playing recorders indoors or outdoors</li> </ul>

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<b>Elementary Music – Indoor Performances</b>	<ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended for audience</li> <li>• Have a plan for limited ticket distribution</li> <li>• Sanitizer must be available at entrances</li> <li>• Air purification system must be placed in area</li> <li>• Temperature checks are not required</li> <li>• Social distancing, where feasible for performers</li> <li>• No masks required when singing</li> <li>• When face shields are available, they must be used</li> </ul>
<b>Elementary Music – Outdoor Performances</b>	<ul style="list-style-type: none"> <li>• Audience social distancing where feasible</li> <li>• Social distancing for performers</li> <li>• No masks required when singing</li> <li>• When face shields are available, they must be used</li> </ul>
<b>Field Trips</b>	<ul style="list-style-type: none"> <li>• Allowed following district protocols and schools must keep seating charts</li> <li>• Overnight field trips must be approved by grade level director</li> </ul>
<b>Graduation</b>	<ul style="list-style-type: none"> <li>• Must adhere to venue’s Covid Policies and Procedures</li> <li>• Venue seating capacity will dictate the number of guest tickets that will be provided for each graduate</li> <li>• 75% audience capacity with social distancing</li> <li>• Have a plan for limited ticket distribution</li> <li>• Ensure cleaning before and after use</li> <li>• No handshake will take place between principal and graduate during delivery of diploma</li> <li>• No loitering of guests and graduates after graduation ceremony</li> <li>• Masks recommended when social distancing is not feasible</li> <li>• Air purification systems must be present if ceremony is indoors</li> <li>• Sanitizer must be available at entrances</li> <li>• Administrator supervision to monitor audience social distancing</li> <li>• Social distancing for presenters/performers/graduates, where possible</li> <li>• Venue must be large enough for social distancing protocols</li> </ul>

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<b>Indoor Plays/Drama</b>	<ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended for audience</li> <li>• Have a plan for limited ticket distribution</li> <li>• Sanitizer must be available at entrances</li> <li>• Temperature checks are not required</li> <li>• Air purification systems must be placed in area</li> <li>• Administrator supervision to monitor audience social distancing</li> <li>• Social distancing for performers, where feasible</li> <li>• See below for additional requirements for band, chorus, and elementary music</li> </ul>
<b>Large indoor Gatherings (parent nights, orientation etc)</b>	<ul style="list-style-type: none"> <li>• 75% audience capacity with social distancing</li> <li>• Masks recommended</li> <li>• Sanitizer must be available at entrances</li> <li>• Have a plan for limiting participation and attendance</li> <li>• Air purification systems must be placed in area</li> <li>• Administrator supervision to monitor audience social distancing</li> </ul>
<b>Locker Room Protocol</b>	<ul style="list-style-type: none"> <li>• Continue social distancing protocols</li> <li>• Ensure cleaning before and after use</li> <li>• Limit locker room use</li> <li>• No loitering</li> </ul>
<b>Military Recruiters on campus</b>	<p>Allowed under the following:</p> <ul style="list-style-type: none"> <li>• Military Recruiters are allowed on campus during school hours IF Principal determines that military recruiters are essential volunteers</li> <li>• Military Recruiters MUST check in with front office</li> <li>• All military recruiters must adhere to CDC Questionnaire/Temperature Check</li> <li>• Military Recruiters must wear face covering and exercise social distancing when meeting with potential student recruits</li> <li>• If Military Recruiter utilizes table to converse with potential student recruits, the recruiter is responsible for setting up a partition between student and recruiter</li> <li>• Military Recruiters need to have disinfectant wipes to wipe down table and chair between meetings with potential student recruits</li> <li>• Military Recruiters are not to meet alone with potential student recruits</li> <li>• Military Recruiters should have a designated area established by the school to meet with potential student recruits This designated area should allow for social distancing to take place and be visible to school board employee(s)</li> <li>• Any special considerations outside these guidelines please contact grade level director</li> </ul>
<b>Pre event Meals for students</b>	<p>On Campus:</p> <ul style="list-style-type: none"> <li>• Location must be large enough for social distancing protocols</li> <li>• Air purifier must be present</li> <li>• All food must be prepared and served using public health guidelines</li> <li>• Prepackaged food encouraged whenever possible</li> <li>• PPE must be worn by servers</li> </ul> <p>Off Campus:</p> <ul style="list-style-type: none"> <li>• Venue must be large enough for social distancing protocols</li> <li>• Buffet-type serving must not be self-serve</li> <li>• Outdoor venues preferred</li> </ul>

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<b>Requests for Facility Usage by Outside Agencies (Indoor and Outdoor)</b>	<ul style="list-style-type: none"> <li>No use of indoor facilities</li> <li>Use of outside facilities at the discretion of administration</li> </ul>
<b>Required PD - out of District</b>	Approval through Dr Barber or Mike Thorpe
<b>ROTC Qualifying Events Approval</b>	<ul style="list-style-type: none"> <li>Detailed itinerary and proper school board forms must be submitted to grade level director for approval</li> </ul>
<b>SAC, PTO, IEP, 504, Parent Conferences Meetings</b>	<p>Offer participants choice of virtual or face to face meeting If meetings are in person follow these guidelines:</p> <ul style="list-style-type: none"> <li>Meetings can occur before or after school</li> <li>Social Distancing</li> <li>Masks recommended</li> <li>Washing hands frequently</li> <li>Participants are screen prior to entry</li> </ul>
<b>School-Based After School Clubs/Activities</b>	<ul style="list-style-type: none"> <li>Meetings may continue during the fourth nine weeks</li> <li>Follow district COVID protocols</li> <li>Keep seating charts of meetings</li> </ul>
<b>Student volunteers between secondary and elementary schools</b>	<ul style="list-style-type: none"> <li>Allowed for outside activities only</li> <li>Student volunteers must be temperature checked and screened at volunteer site</li> <li>Students should be assigned to activities to limit sustained contact</li> <li>Not allowed for mentoring small groups or indoor activities</li> </ul>
<b>Tournaments</b>	Detailed itinerary and proper school board forms must be submitted to grade level director for approval
<b>TSIC</b>	<ul style="list-style-type: none"> <li>Allowable following approved district and TSIC guidelines</li> <li>Parent approval needed</li> </ul>
<b>Visitors</b>	<ul style="list-style-type: none"> <li>Visitors are allowed at principal's discretion for school business only</li> <li>No lunch visitations</li> <li>Visitors will be screened prior to entry</li> </ul>
<b>Volunteer</b>	<ul style="list-style-type: none"> <li>Volunteers at principal's discretion and based on school needs</li> <li>Level 2-may be used for qualifying events</li> <li>Guest speakers – follow guest speaker procedures</li> </ul>

*These guidelines will be revisited summer session*

*Revised May 3, 2021*