

S.S. Dixon Intermediate School

*5540 Education Drive
Pace, Florida 32571
Phone 850-995-3650
Fax 850-995-3655*

Missy Floyd
Principal



Candace Hendricks
Assistant Principal

ENROLLMENT

*****Students new to this school district follow directions below*****

*****Students transferring schools within the district need to bring 2 forms of proof of residency, (see below), to the school and finish enrollment at that time. *****

1. Complete the online registration form at the following website. If you don't have access to a computer, you may contact the school for an appointment.

<https://santarosa.focusschoolsoftware.com/focus/auth/>

2. Once online registration is completed please contact the school for an appointment to complete the registration process. The following items are required before a student can start school. The only exception is if a child is coming from out of state. Out of state students will have 30 days from the time of enrollment to provide a Florida physical.

- Current Proof of residence for our school zone (Must provide two items (1) a current electric bill (2) a lease/purchase agreement in the Parent/Guardian's name. A driver's license or miscellaneous mail sent to the address listed is not acceptable.)
- Child's Birth Certificate
- Social Security Card (optional)
- Current Florida School Physical (Must be from less than 1 year from the school start date)
- Current Florida Shot Record (Form 680 from Health Department)
- Parent and/or Guardian's driver's license or military ID
- Students last report card and/or transcripts from prior school
- Current Individual Education Plan (IEP) or 504 plan if student is an ESE student, gifted, SLD, speech, language, etc.

<<<Any legal documents that effect custody of student such as court order or Power of Attorney needs to be submitted upon registration. >>>

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