

CHAPTER 6.00 – HUMAN RESOURCES

**EFFECTIVE DATE FOR LEAVE, SUSPENSION, OR
TERMINATION**

6.521*

The effective date of any employment termination or unpaid leave of absence shall be the first day on which a School Board employee is not paid, unless otherwise provided herein. The effective date of any suspension or paid leave of absence shall be the first day on which a School Board employee does not work. The following provisions apply to paid benefits for a holiday(s):

- (1) An employee who terminates employment the day before a holiday shall receive pay for the holiday(s). The termination date shall be considered the last paid holiday for which the employee is paid.
- (2) An instructional employee, receiving pay within a given pay period, will receive pay for a holiday within the pay period.
- (3) A educational support employee, out on any unpaid leave any part of the day before a holiday, will not receive pay for the holiday.

STATUTORY AUTHORITY:

1001.41, 1012.22, 1012.23, F.S.

LAWS IMPLEMENTED:

1001.43, 1011.60, 1012.22, F.S.

HISTORY:

**ADOPTED: 07/01/2002
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