

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

DISTRIBUTION AND USE OF FUNDS FOR INSTRUCTIONAL MATERIALS

4.20*

- I. The distribution of funds for instructional materials shall be made on an equitable basis to District schools and shall be based on projected and earned FTE with consideration of provisions for growth and maintenance needs. (see [Instructional Materials Manual](#))
- II. Using the purchasing procedures and prescribed forms, the schools must purchase current instructional materials to provide each student with a textbook or other instructional materials as a major tool of instruction in core courses of the appropriate subject area of mathematics, language arts, science, social studies, reading, and literature for kindergarten through grade 12. The purchase must be made within the first two (2) years of the effective date of the adoption cycle as permitted within the District's allocation of funds for instructional materials. This does not prohibit additional purchases related to growth of student membership or for instructional materials maintenance needs.
- III. The District shall use the annual instructional materials allocation for the purchase of instructional materials included on the state-adopted list. However, up to fifty percent (50%) of the annual allocation may be used for the purchase of instructional materials, including library and reference books and nonprint materials, not included on the state-adopted list and for the repair and renovation of textbooks and library books. At the kindergarten level, schools may use one hundred percent (100%) of the annual instructional materials allocation for materials not on the state-adopted list, and at the first grade level, schools may use seventy-five percent (75%) of the annual instructional materials allocation for materials not on the state-adopted list.

In addition to those materials so designated on the state-adopted list, instructional materials are defined as items having intellectual content to support instruction which may be available in bound, unbound, kit, or package form and may consist of hardback or softback textbooks, replacements for items that were part of previously purchased instructional materials, consumables, learning laboratories, manipulatives, electronic media, computer courseware or software, and other commonly accepted instructional tools. The funds available for the purchase of materials not on the state-adopted list may not be used to purchase electronic or computer hardware, even if such hardware is bundled with software or other electronic media, nor may such funds be used to purchase equipment or supplies.

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.43, 1006.28, 1006.40, F.S.

HISTORY: **ADOPTED: 07/01/2002**
REVISION DATE(S): 04/26/04
FORMERLY: 10.20, 10.21