

## CHAPTER 3.00 - SCHOOL ADMINISTRATION

### COPYRIGHTED MATERIALS

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The District shall abide by all provisions of the copyright laws.

- (1) Commercial materials, whether printed or non-printed, may not be duplicated without prior written permission from the owner or copyright holder or within the bounds of "Fair Use" guidelines.
- (2) The School Board does not sanction or condone illegal duplication in any form, the use of illegally duplicated materials, or the improper use of commercially duplicated materials.
- (3) Procedures and guidelines for the legal duplication of materials for instructional purposes are available to employees from the school principal or on the District's Professional Development Center Media Services web site.
- (4) The School Board, in recognizing the importance of the Copyright Law of the United States (Title 17, United States Code), hereby notifies all employees that a willful infringement of the law may result in disciplinary action. In the case of a court action for damages, a finding of willful infringement would preclude the School Board's payment of any judgment rendered against the employee and the payment of any attorney's fees or costs which the employee would incur in conjunction with a lawsuit and may render the employee liable to the School Board for any damages the School Board is liable to pay.
- (5) School Board Copyrights: The School Board shall hold the copyrights for all data processing software or other computer products created by school board employees performing job responsibilities, created using school board resources or equipment, or created by individuals, companies, or agencies under contract with the school board to develop these products for district use.
- (6) School Board License Fees: The Superintendent or designee may establish fees for any public or private entity to purchase or obtain a license for data processing software or other computer products which are copyrighted by the district; however, fees shall be pursuant to Section 119.07(1), F.S. for an individual or entity that needs the district's copyrighted data processing software solely for access to data or for information maintained or generated by the software.

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**STATUTORY AUTHORITY:** 1001.43, 1001.52, F.S.

**LAWS IMPLEMENTED:** 119.07, 1001.362, 1001.43, F.S.  
COPYRIGHT LAWS OF THE UNITED STATES.  
TITLE 17, UNITED STATES CODE

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