

SAFE AND SECURE SCHOOLS

3.40+

- I. The Santa Rosa County District School Board has as its first obligation to provide a safe, secure, and orderly learning environment in all schools and at all sponsored activities for students, school personnel, and other persons.
- II. An orderly environment can only be achieved by developing procedures to control students, personnel, and other persons on school property and attending School Board or school sponsored events or activities. All procedures shall reflect the following policy provisions:
 - A. No persons other than students and employees of a school site shall be on a school campus during school hours unless they are in compliance with Policy 9.60, Visitors.
 - B. A student who is suspended or expelled is not in good standing and is not permitted on the school campus or school grounds.
 - C. Any person on a school campus or school grounds not in accordance with this policy is hereby declared to be a trespasser and shall be asked to leave immediately by any staff member. Each principal shall keep a log of such incidents, which shall provide the name of the person asked to leave and other pertinent information. If said person shall again be seen upon the school campus or school grounds, any staff member shall immediately notify the principal or appropriate local law enforcement officials without further warning.
 - D. Individuals who enter School Board property, activity, or School Board meeting without a legitimate reason and create a disturbance or refuse to leave the property or activity when asked by the Board chairperson, Superintendent or designee, principal or person in charge are subject to criminal penalty as provided in Florida Statutes. The person in charge shall contact appropriate law enforcement officials in cases of disruptive activity or refusal to leave the school property or activity and take appropriate actions to have the offender punished as prescribed by law. The Superintendent shall be notified of any such action at schools or school activities.

CHAPTER 3.00 - SCHOOL ADMINISTRATION

III. The following emergency response agency(ies) will notify the District in the event of an emergency:

<u>Emergency Response Agency</u>	<u>Type of Emergency</u>
<i>EOC-Emergency Operations Center</i>	<i>General Emergency</i>
<i>Santa Rosa Sheriff Office</i>	<i>General Emergency</i>
<i>City of Gulf Breeze</i>	<i>General Emergency</i>
<i>City of Milton</i>	<i>General Emergency</i>
<i>Gulf Power Company</i>	<i>Electrical Issues</i>
<i>EREC-Escambia River Electric Co-Op</i>	<i>Electrical Issues</i>
<i>Bagdad Garcon Water System</i>	<i>Water Issues</i>
<i>Berrydale Water System</i>	<i>Water Issues</i>
<i>Chumuckla Water</i>	<i>Water Issues</i>
<i>East Milton Water</i>	<i>Water Issues</i>
<i>Holley Navarre Water</i>	<i>Water Issues</i>
<i>Point Baker Water</i>	<i>Water Issues</i>
<i>Midway Water</i>	<i>Water Issues</i>
<i>Pace Water</i>	<i>Water Issues</i>
<i>Town of Jay-Jay Utilities</i>	<i>Gas and Water Issues</i>
<i>City of Gulf Breeze</i>	<i>Gas and Water Issues</i>
<i>City of Milton</i>	<i>Gas and Water Issues</i>

IV. Safety – Emergency Plans

- A. The Superintendent shall develop and present to the Board for review and approval appropriate school emergency management and preparedness plans (see [District Emergency Plan](#)).
- B. The Superintendent shall establish a uniform format for the development of schools' emergency management and preparedness plans.
- C. Emergency management and preparedness plans shall include notification procedures for weapon use and hostage situations, hazardous materials and toxic chemical spills, weather emergencies, and exposure resulting from a manmade emergency.
- D. Each school shall develop and maintain an up-to-date plan based upon the uniform guidelines and including the provisions of Florida law, State Board of Education rules, and other applicable regulations.

CHAPTER 3.00 - SCHOOL ADMINISTRATION

- E. Copies of school plans shall be provided to county and city law enforcement agencies, fire departments and emergency preparedness officials.
- V. Safety - Procedures
- A. School alarms shall be monitored and malfunctions shall be reported for immediate repair.
 - B. A safety program shall be established consistent with the provisions of Policy 8.10.
 - C. Emergency evacuation drills (fire, hurricane, tornado, other disaster, and school bus) shall be held in compliance with state requirements. Each principal, site administrator or transportation official is responsible for the following
 - 1. Developing and posting emergency evacuation routes and procedures;
 - 2. Assigning and training staff members in specific responsibilities to ensure prompt, safe and orderly evacuation;
 - 3. Identifying and reporting hazardous areas requiring corrective measures; and
 - 4. Preparing and submitting a written report of each emergency evacuation drill to the District office.
- VI. Safety – Violence Prevention
- A. The Superintendent shall develop a violence prevention plan for use by each school.
 - B. Training in identification of potentially violent behaviors and the procedures to be implemented shall be provided to personnel of the schools.

CHAPTER 3.00 - SCHOOL ADMINISTRATION

VII. Security

- A. The Superintendent shall develop and implement guidelines and procedures for reviewing each school's security provisions.
- B. The principal shall conduct an annual review of each school's security provisions and submit a written report to the Superintendent or designee for submission to the Board for review.
- C. Each school's emergency plan shall include security provisions including emergency lock down procedures.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.43, 1001.51, 1006.062,
1006.07, 1006.145, 1006.21, 1013.13, F.S.

STATE BOARD OF EDUCATION RULE(S): 6A-1.0403, 6A-3.0171

HISTORY: ADOPTED: 07/01/2002

REVISION DATE(S): 04/26/04; 08/10/06; 03/13/2014

FORMERLY: 2.25, 2.28, 7.70, 9.10, 9.17