

**NAVARRE HIGH SCHOOL**

**8600 High School Blvd.**

**Navarre, FL 32566**

**Phone: (850) 936-6080**

**FAX: (850) 936-6088**

*Brian M. Noack Principal*

*Kasie A. Windfelder Assistant Principal*

**REQUEST FOR COLLEGE VISIT**

**Dear Parent of Navarre High School Senior:**

**The administration of Navarre High School recognizes the importance of a college education and realizes the need to “check-out” the college prior to going there. Therefore, two code 2 absences (an excused absence that will not count against attendance) will be granted for seniors at Navarre High School to visit and familiarize themselves first hand with a college(s) they are considering. One Code 2 absence will be allowed for Career Shadowing. The purpose of the College visit must include a tour, “sitting-in” on a class, and talks with an admission’s official.**

**STEPS:**

- 1. Complete and return this Request to Student Services.**
- 2. Obtain “Verification of College Visit” form.**
- 3. After college visit, return the signed “Verification Form” to Mrs. Varner in Student Services immediately upon return (without it, Code 2 will not be granted.)**

\*\*\*\*\*

**Student Services:**

**I give permission for my child to be absent from NHS on the following day(s) \_\_\_\_\_ for the purpose of visiting the following college(s): \_\_\_\_\_ . I know my child will be going on a college tour, “sitting-in” on a class, and talking with an admissions counselor. Return of this form will permit my child to receive a “Verification of College Visit” form that needs to be signed and returned before a Code 2 is granted.**

**This is not a school-sponsored event. NHS does not provide transportation, supervision, etc.**

(Name of Student)	(Name of Parent/Guardian)
(Signature of Student)	(Signature of Parent/Guardian)
	(Date)

**Teachers, please initial below:**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_

\_\_\_\_\_ . \_\_\_\_\_