



# Parent and Family Engagement Plan

## SCHOOL: King Middle School

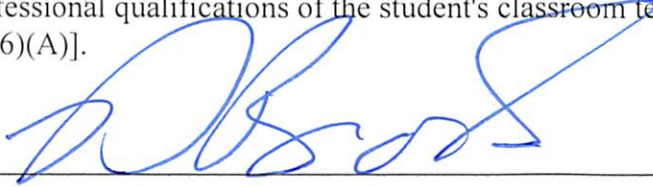
### Title I, Part A Parental Involvement Plan 2018-2019

I, Darren Brock, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];

- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



9/13/18

Signature of Principal or Designee

Date Signed

## Mission Statement

### Parental Involvement Mission Statement

**Response:** King Middle School (KMS) is committed to creating and maintaining a climate where families actively participate in meaningful activities in order to improve the educational process of the student. KMS faculty and staff recognize that the academic achievement and success of our students depends on the strengths of the partnerships formed between school and home.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** King Middle School will include students (as appropriate), parents, school faculty, and community members as partners in planning, governance, and advocacy. We will encourage participation of all stakeholders. Parents and guardians will participate in decisions that relate to and affect their child's education. We will support this commitment by:

1. Conducting an annual meeting for parents. All parents will be invited and encouraged to attend. During this meeting, we will focus on explaining the requirements of the Title I Program, the right of parents to be involved, Parent Compact, SPAR, Parent Involvement Plan, School Grade/AYP, and our School Climate Survey.
2. Offering a flexible number of meetings to accommodate the varying schedules of parents. Child care may be provided, if applicable.
3. Establishing a parent involvement advisory committee (School Advisory Council) that includes faculty, staff, parents, business members, and community members. All parents are encouraged to attend/observe meetings. The Council is reflective of our school diversity. The School Advisory Council will provide input for our school, assess the effectiveness of the Parent Involvement Program, and make recommendations for positive changes regarding parent involvement. The Council shall serve in an advisory capacity to the school principal, to assist in the development of the educational program, and in the preparation and evaluation of the School Improvement Plan required pursuant to Section 230.23 (18), Florida Statutes.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	ESOL	Provide services to support all English Language Learners (ELLs). Collaborate with parents, teachers, and administrators to ensure a successful transition through the English Language Acquisition process in the area of listening, speaking, reading and writing.
2	Parent Workshops	Informative sessions on transitioning from elementary to middle school, online programs to assist with learning, how to check grades and schedule conferences.
3	Reading Coach	Provides parents with information on the importance of daily reading, age appropriate materials, and strategies to assist parents in helping their child develop better reading skills.
4	Reading AIS	Provides parents with information on the importance of daily reading, age appropriate materials, and strategies to assist parents in helping their child develop better reading skills.
5	Math AIS	Provides information and communication with parents on math resources and home activities to strengthen math skills.
6	Family Nights	Evening activities that strengthen collaboration between parent and child in problem-solving situations. Information and resources to better help students with learning at home are provided.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Principal	August	Parent survey
2	Beginning-of-the-year packets/parent handbook	Guidance/classroom teachers	August and ongoing for new students	
3	Website	Scott Cole	August and available throughout the year	

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** King Middle School offers flexible times for parent conferences as well as activities during the school day and in the evenings. Parents have multiple opportunities throughout the year to participate.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1 Open House/ Orientation and Annual Title 1 Meeting	Faculty, staff and administration	Parent and families are provided with useful information on the curriculum, expectations and Title 1. Then, they are provided with a schedule and time to meet the teachers.	August	Parent survey/sign-in sheet
2 Creating Success Together Workshop	AIS and administration	Presentation designed to form partnerships and open lines of communication between school and home.	August	Parent survey/sign-in sheet
3 Take Your Parent to School Day	Faculty, staff and administration	Parents and guardians are invited to spend all or part of the day participating in their child’s day at school so parents can better understand their child’s school experience and better support the student at home.	September	Parent survey/sign-in sheet
4 Fall Family Night	Faculty, staff and administration	An evening of fun and educational activities designed to engage parents and students in critical thinking and problem solving. This year’s theme: Mystery Dinner Theater.	October	Parent survey/sign-in sheet

5	Holiday Happenings	Faculty, staff and administration	An evening of fun and educational games and activities designed to engage parents and students in critical thinking and problem solving. Our book fair is open and each family receives a coupon for a free book.	December	Parent survey/sign-in sheet
6	KMS Celebrates Literacy	Faculty, staff and administration	An evening of fun and educational games and activities designed to celebrate literacy.	January	Parent survey/sign-in sheet
7	STEAM Family Night	Faculty, staff and administration	An evening of fun and educational STEAM activities designed to engage parents and students and showcase our innovative programs and technology.	March	Parent survey/sign-in sheet
8	KMS Book Club	Reading coach and media specialist	Students and parents build literacy skills through book discussion.	Ongoing August through May	Participation

## Staff Training

Describe the training the school will provide to educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1. Communicating with Parents Workshop	Guidance	Improve the ability of teachers to work effectively with parents.	August	Sign-in sheet
2. Effective Parent Conferences Workshop	Guidance	Improve the ability of teachers to work effectively with parents.	August	Sign-in sheet
3. McKinney-Vento Training for Staff	Guidance	Training for staff in working with the homeless population and unaccompanied youth.	November	Sign-in sheet
4. Reporting Abuse	Guidance	Training for staff in identifying and reporting child abuse	November	Sign-in sheet
5. Improving Relationships with Stakeholders	Gail Lowe	Professional Learning Community for Educational Support Staff based on a book study of the book <u>The Fred Factor</u> .		

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** King Middle School Parent Resource Center is available during school hours. The resource center provides a welcoming environment for parents and volunteers to connect, share resources, and work on projects. KMS has an active PTO and SAC committee.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

**Response:** King Middle School provides timely information through our website, student handbook, electronic sign, Connect-Ed, Facebook page, flyers and newsletter. Parents have opportunities to engage in discussions with KMS administration, faculty, and staff at our annual Title 1 meeting, open house, family nights, PTO and SAC meetings.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** King Middle School provides fun opportunities for participation in parental involvement activities for all parents by inviting parents through a variety of methods including, but not limited to, student handbook, electronic sign, Connect-Ed, Facebook, and flyers. KMS will provide interpreted documents to parents with limited English proficiency. We hire sign language interpreters for our deaf parents. Appropriate accommodations will be made for parents with disabilities, if applicable.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

## Upload Parent-School Compact in Title I Crate

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

## Building Capacity Summary

Provide a summary of activities provided which were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Correlation to Student Achievement</b>
1 Annual Title I Meeting	2	567	An informative meeting and a time for partners to get to know policies and procedures for KMS and the rights and requirements for Title 1 so that parents can be better partners with KMS to raise student achievement.
2 Parent Workshops	2	54	Workshops designed to build school/home partnerships and to build the capacity of parents to work with the school and with their students at home in order to have a successful school year and raise student achievement.
3 Take your parent to school day	2	172	Parents are invited to spend part or all of the day experiencing a school day with their student at KMS. This school-wide activity gives parents insight into the routines and expectations of each of their student's teachers.
4 Family Nights	3	788	Family nights provide students and their families an opportunity to gather together with faculty and staff to collaborate, problem-solve and learn how to work together to form partnerships and raise student achievement.

## Staff Training Summary

Provide a summary of the professional development activities provided by the school to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1 Teacher Induction Program (TIP) New Teacher Support	4	7	This program provides physical and emotional support while guiding new hires with any additional help they may need. This includes help with reaching out to parents and effective school-home communication.
2 Capturing Kids Hearts	1	56	This is a very successful program designed to help teachers connect to students and their lives. KMS previously held full faculty and staff trainings. This was a refresher training.
3 Effective Strategies for Struggling Students presented by Larry Bell	1	38	A dynamic workshop full of strategies to help struggling learners and to connect to students and their families.
4 On-site staff development	4	64	Workshops designed to inform and educate faculty and staff on effective strategies to work with students and their families.

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact in Title I Crate



## Barriers

Describe the identified barriers which hindered participation by parents in parental involvement activities and the steps the school will take to overcome the identified barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation – currently there is no public transportation. Many of our families do not have reliable transportation or gas money.	Provide information and/or recordings of events to send home. Encourage ridesharing among families. PTO to reach out to assist.
2	Parents feeling uncomfortable or intimidated by past school experiences	Create a welcoming environment. Provide food and activities to make parents feel safe and welcome.
3	Parents work schedule	Provide information and/or recordings of events to send home. Encourage ridesharing among families. PTO to reach out to assist.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.

count Content/Purpose Description of the Activity

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan in Title I Crate