
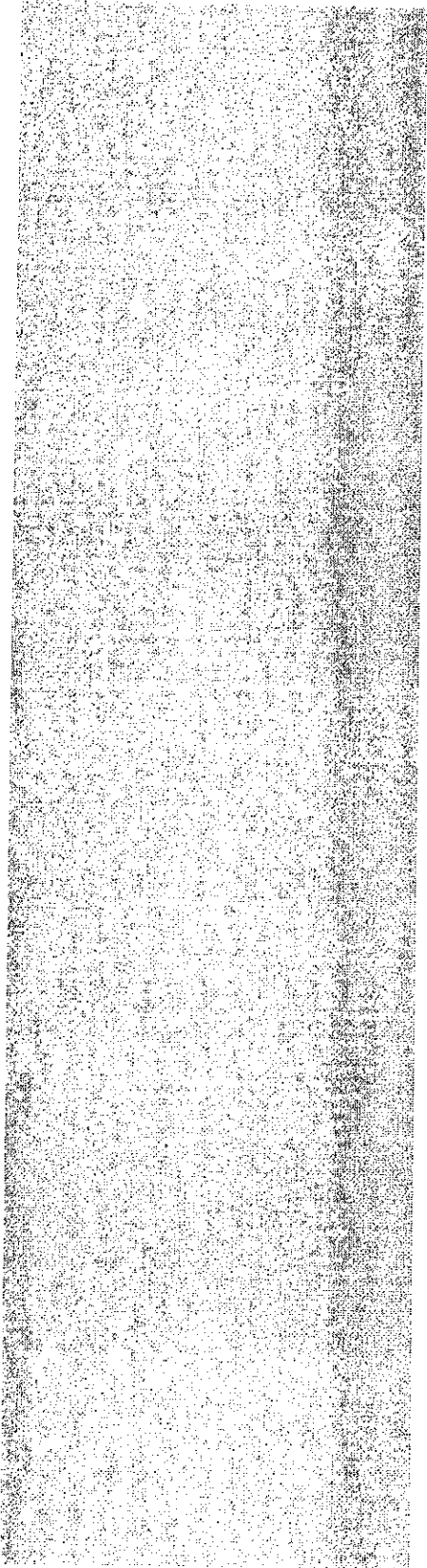


SRPE
Proposed Revision
9/15/2017

ARTICLE V: WORKING CONDITIONS

D. Telephone facilities shall be made available to employees for school business. ~~If the employees feel a need for additional facilities, then a telephone pay station may be requested from the telephone company.~~

TA ed




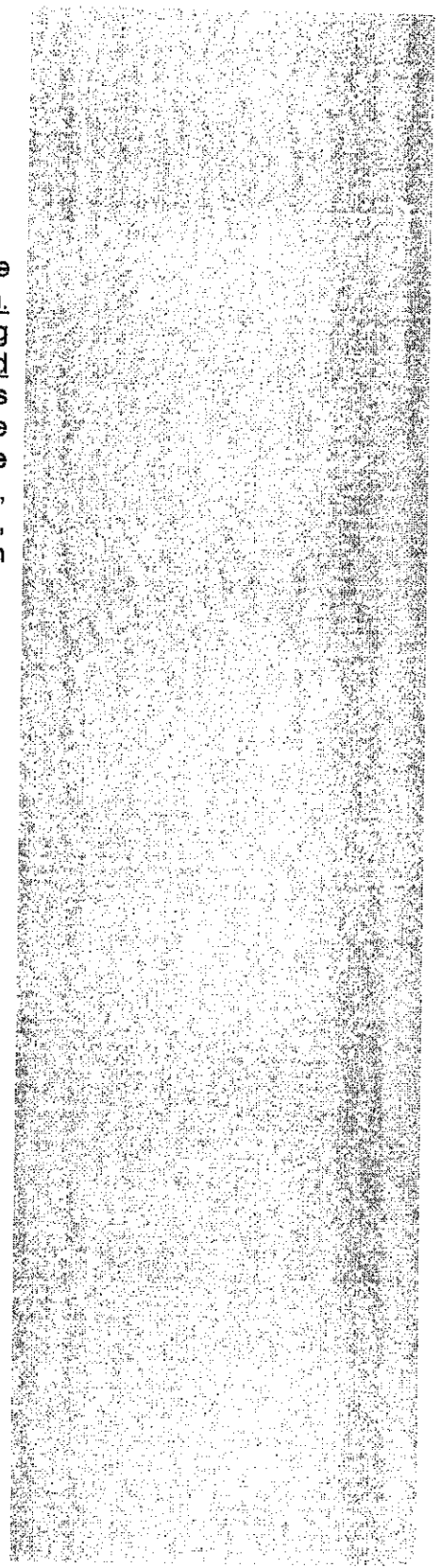
SRPE
Proposed Revision
9/12/2017

25

ARTICLE V: WORKING CONDITIONS

X. Employees shall be trained in the use of the ~~Substitute Employee Management System (SEMS)~~ any electronic educator coverage system. Once the training has occurred, teachers will be responsible for reporting all absences and obtaining substitutes by utilizing the SEMSdesignated system. Teachers may arrange for their own substitutes if the absence is known in advance as long as the information is properly reported to the SEMSdesignated system. It is the intent of the district that a substitute teacher be hired when one is available for every teacher absence, regardless of the length of that absence. If no substitutes are available, then other arrangements must be made including splitting classes when absolutely necessary.

T Aed
AB
RCA



SRPE
Proposed Revision
9/18/2017

85

ARTICLE V: WORKING CONDITIONS

Y. ESPs who require a substitute whenever they are absent shall be trained in the use of the ~~Substitute Employee Management System (SEMS)~~ any electronic educator coverage system. Once the training has occurred ESPs will be responsible for reporting all absences and obtaining substitutes by utilizing the SEMS designated system. ESPs may arrange for their own substitutes if the absence is known in advance as long as the information is properly reported to the SEMS designated system. This will be phased in during the ~~2006-2007~~ school year if possible.

TAed
OK
RG

SRPE
Proposed Revision
9/13/2017
25

ARTICLE V: WORKING CONDITIONS

| CC. ~~Allow administration~~ Administration is allowed to approve flexibility in work hours for current employees in order for these employees to be able to participate in student teaching courses involving observations and practicums. This does not include full time student teaching assignments.

TAed
[Handwritten signatures]

26

