



Creating Your Online Profile

Santa Rosa County Community School is transitioning to a convenient, mobile-friendly online platform for registration, payments and account management. We ask you please take a few minutes to set up your profile within this system to register family members for our programs, track your schedules and manage your payment methods.

Setting Up your User Profile

1. Access the new site by browsing to our Registration Website:
<https://santarosa.reg.eleyo.com/>
2. Select *Sign In* at the top of the screen to begin creating your profile.
3. To create a new profile, log in with Facebook or Google
-or-
select *Create One Now*.
4. When creating a Profile within the system, you will be required to enter your basic contact information including an email address (used for logging in) and a password. If your email address is recognized, use the *Send Forgot Password Email* to receive a password set email.
5. For your program administrators to see your profile, once logged in, select the *Explore all Programs* link and select After-School Care Enrichment Services from the drop-down menu.
6. Click *Registration* in the middle to create a Child Care Contract or the *Learn More* button to read about the program and to *Enroll Now*.

A screenshot of a "Sign In" form. At the top, it says "Sign In". Below that are two buttons: "Sign In with Facebook" (blue) and "Sign In with Google" (red). In the middle, there is a horizontal line with "OR" in the center. Below that is a text input field labeled "Email Address" with a yellow star icon on the right. Underneath the input field is a blue button labeled "Next". At the bottom left, it says "Don't have an account?" and at the bottom right, there is a blue link that says "Create one now".A screenshot of a drop-down menu. The menu is open, showing a search icon and the text "Explore All Programs" with a downward arrow on the right.

If you have any questions, please contact us at westk@santarosa.k12.fl.us