

**Santa Rosa County
School Board Meeting
December 8, 2011**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Hugh Winkles, Chairman, JoAnn Simpson, Vice-Chairman, Diane Coleman, Diane Scott and Scott Peden. Also present was Timothy S. Wyrosdick Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and asked Mr. Joey Harrell to lead us in the Pledge of Allegiance to the Flag and a moment of silence.

C. Approval of Minutes

The Chairman asked if there were any changes to the November 15, 2011 and November 22, 2011 school board meeting minutes. There were none and the minutes stand approved.

D. Oral and Written Communications

None

E. Recognitions/Resolutions/Proclamations

Mrs. Diamond, Director of Elementary School came forward and introduced Ms. Katie Tankersly, Melanie Waite and Bonnie Justice of the Santa Rosa Retired Educators Association. The SRRE were here to announce and present the 5th Grade Grandparents Essay Contest Winners with a certificate and monetary award. Ms. Tankersly presented Peyton Brasher of Rhodes Elementary School with the 1st place award and a check in the amount of \$100.00, Evan Flaherty of West Navarre Intermediate with the 2nd place award and a check in the amount of \$50.00 and Maddie Ates of Jay Elementary School with the 3rd place award and a check for \$25.00.

Mrs. Carnley presented a plaque and recognized Joie DeStefano as Florida's Middle School Literacy Leader of the Year.

Mr. Jud Crane, Director of Purchasing and Contract Administration presented Dana Smith, Principal of Pea Ridge Elementary with the USDA Healthier US School Challenge Silver Level Award. Mr. Crane explained that Food Service and the school must work very closely in order to earn this award.

F. Public Hearing

None

G. Public Forum

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the forum was closed.

H. Approval of Agenda

The Chairman asked if the Superintendent or board member wanted to move an item from the administrative agenda to the action agenda. There was no response and the board proceeded with the agenda as presented.

I. Administrative Agenda

The Superintendent recommended approval of the following administrative agenda items for school board approval.

Motion by Mrs. Scott, second by Mrs. Coleman, approving the following administrative agenda items. Motion carried unanimously.

Human Resource Items

1. Retirements and Resignations
2. Instructional and Classified Appointments
3. Substitute Teachers/Educational Support Substitutes
4. Leaves: Without Pay, Illness in Line of Duty
5. Out of State Temporary Duty Requests
6. Risk Management: Fire Safety Inspection Reports

Curricular/Instructional Items

7. Student Reassignments/Transfers
8. Student Suspensions
9. School Volunteers

Financial Items

10. Bills and Payroll
11. Budget Amendment
12. Monthly Financial Statement

Administrative Items

13. Class/Club Trips
14. Use of School Facilities

Action Agenda

The Superintendent requested the board change Item M. Administrative Recommendations to the first item addressed under the Action Agenda and the Superintendent's presentations come after K. Curricular and Instructional Recommendations.

J. Human Resource Recommendations

The Superintendent recommended approval of the following personnel items for school board approval.

There was lengthy discussion regarding the legal aspects of inspecting and issuing work permits for both new construction and for our internal maintenance department. We are legally required to have an official on staff or we have to go to the County Office and apply for permits for each project. We currently have Charlie Parker who is authorized to do this for us; however he can't legally perform Fire safety system inspections. Charlie will also be retiring soon. Mr. Harrell explained that we need to have someone on staff who can do both. We are paying for the permits and the inspection of our fire safety systems. He would like to find someone certified to perform all aspects of building code inspections.

Motion by Mrs. Coleman, second by Mrs. Scott, approving the "Building Code Official" job description as presented. Motion carried unanimously.

Mrs. Retherford gave a quick update to the board in response to Mr. Winkles question about how the employee participation went on the bio-metric screenings and the personal health assessments. Mrs. Retherford said we had 1725 employees or 82% who took Advantage of both the screening and the assessment and therefore will qualify for the \$20.00 deduction on their health insurance premium.

K. Curricular and Instructional Recommendations

The Superintendent recommended approval of the following curricular and instructional items for school board approval.

The Chairman opened the floor for the alternative placement/expulsions and asked if anyone wanted to address the board regarding any of the placements. There was no response.

Motion by Mrs. Simpson, second by Mr. Peden, approving the early termination of expulsion/alternative placement. Motion carried unanimously.

Student #	School	Gr	Date of Termination
A11-0351-49	NHS	09	December 8, 2011
A11-0351-54	NHS	10	December 8, 2011

Motion by Mr. Peden, second by Mrs. Simpson, approving the following alternative placements/expulsions for December 8, 2011. Motion carried unanimously.

Hearing #	School	Gr/Age	Reason	Disciplinary Hearing Results
Middle School A12-0021-05	Central	08/14	Marijuana	Alternative placement with educational services at The Learning Academy
High School A12-0151-18	MHS	09/16	Marijuana	Alternative placement with educational services at The Learning Academy
A12-0182-19	PHS	11/16	Marijuana	Alternative placement with educational services at The Learning Academy
A12-0103-20	GBH	09/14	Spice	Alternative placement with educational services at The Learning Academy
A12-0103-22	GBH	09/15	Spice	Alternative placement with educational services at The Learning Academy
A12-0103-23	GBH	11/16	Spice	Alternative placement with educational services at The Learning Academy
A12-0103-24	GBH	09/16	Spice	Alternative placement with educational services in Accordance with the IEP at the SAIL Program
A12-0182-25	PHS	09/15	Spice	Alternative placement with educational services at The Learning Academy

Connie Carnley, Director of Middle Schools and Buddy Hinote, Director of High Schools were asked to explain exactly what “spice” is and what we are doing to educate students about it. Mrs. Carnley shared with the board that spice is not a controlled substance; it is easily bought and is sold as potpourri. A synthetic cannabis can be added to the potpourri. Apparently students get the same results as they would if they smoked marijuana. Since it is not known whether the potpourri has been sprayed or how much it contains, it can be extremely dangerous. We are trying to educate the students to the dangers. Gulf Breeze High School recently had an assembly for their students conducted by doctors to emphasize the dangers. The Health Department is working on education appropriate materials for use in the middle schools..

Motion by Mrs. Scott, second by Mrs. Simpson approved advertising for a public hearing on updates and revisions to School Board Policy to be held on January 26, 2012 at 6:30 p.m. Motion carried unanimously.

Motion by Mrs. Coleman, second by Mr. Peden, approved moving the February 23, 2012 meeting from 9:00 a.m. to 6:30 p.m. Motion carried unanimously.

Motion by Mrs. Simpson, second by Mrs. Coleman, approved advertising for a public hearing on School Attendance Rezoning to be held February 23, 2012 at 6:30 p.m. Motion carried unanimously.

Motion by Mr. Scott, second by Mr. Peden, approving the following instructional items. Motion carried unanimously.

- School Calendars for the SY 2012-13 and 2013-14
- 1st Semester Exam Schedules
- Athletic Schedule (Milton High Wrestling and Girls Weightlifting)
- Physical Education Waiver as presented (Navarre High School student)

The board reviewed the Early Head Start/Head Start Monthly Report for November, 2011.

Mr. Wyrosdick reported to the board that a new FCAT (FCAT 2.0) will be administered to Florida students early next year. This will be the first change since 2002. DOE appointed committees, “Educator Workgroup” made up of 300 content experts and “First Reactor Panel” which included all stakeholders, including superintendents and “Second Reactor Panel” primary comprised of college and university presidents were asked to study the current FCAT and to form an achievement level creation process known as “setting cut scores.”. They decided on a cut score of 245. The current FCAT standard is 300. Mr. Wyrosdick explained that the new FCAT is harder and more rigorous but raising the bar will raise proficiency as well and get students performing at their grade level. The new test will correct scale score inequities. The cut scores recommended by the Reactor Panel are based on high standards. Florida’s 8th grade reading standard, which is the 2nd highest in the nation served as the anchor standard score in setting all other grade level standards.

10th graders taking the FCAT 2.0 in the spring of 2012 are not only taking a much harder test, they have to perform at even higher levels than they have been in the past. This will have a significant impact on the number of students failing the 10th grade FCAT on their first attempt. The cut score of 245 is 1 point above the college ready standard of 244, which is statistically equivalent to an SAT score of 440 and has been used for years by Florida as a college ready indicator. Mr. Wyrosdick said our teachers have a lot of work ahead of them. If a student fails the FCAT in grade 10, our goal will be to have them ready to pass it in grade 12. The primary debate over the cut scores has been focused on the Grade 10 FCAT due to the impact on high school graduation. Florida’s students were required to pass the 10th grade FCAT at a score that is in the middle range of level 2 for the old FCAT 1.0 in order to graduate. The new FCAT 2.0 for 10th graders to graduate from high school has been increased to level 3. The increase as a passing rate for high school graduation is significant for tenth graders this spring and will greatly impact a significant number of high school students. This will increase the amount of remedial classes and decrease the amount of elective choices.

Mr. Wyrosdick asked Mr. Emerson, Assistant Superintendent for Instruction/Curriculum to come forward and briefly explain the new Teacher Evaluation Tool.

Mr. Emerson reviewed the process that the district used to form the new Teacher Evaluation Tool. He explained that in school year 2010-2011, the State of Florida and

Santa Rosa District Schools received the Race to the Top grant which required major revisions of our Instructional Evaluation System. Also during 2010-2011 the Florida legislature passed the Student Success Act which required all school districts in Florida to rewrite their Instructional Evaluation System and count student learning as 50% of each teacher's evaluation. The document he reviewed is the result of the school systems efforts to comply with these requirements. The new Instructional Evaluation System is posted on the district's web page and Mr. Emerson has visited all school sites to share this document and answer questions from instructional staff. A copy of the Instructional Evaluation System is included with the supplemental minutes.

L. Financial Recommendations

The Superintendent recommended approval of the following financial items for school board approval.

Motion by Mrs. Simpson, second by Mr. Peden, approving the School Internal Funds Audit ending June 30, 2011 and conducted by Carr Riggs and Ingram. Motion carried unanimously.

M. Administrative Recommendations

The Superintendent recommended the following administrative items for school board approval.

Motion by Mr. Peden, second by Mrs. Simpson, approving the following purchasing item. Motion carried unanimously.

*RFP 11-13 Teacher and Student Web Page be awarded to FTC Hosting Services, Bloomington, IL as the top company.

Motion by Mr. Scott, second by Mrs. Coleman, approved awarding bid number 11-15 to WEC Manufacturing LLC, Memphis, TN as the lowest and best. Motion carried unanimously.

Roger Bell, Durham School Services came forward to present transportation's quarterly report. Mr. Bell thanked the board for the opportunity to make his presentation this month.

He began by reviewing driver status. We have 169 regular route bus drivers, 30 ESE routes with 5 routes open and one driver on leave of absence. Durham has a total of 34 bench drivers after covering the 5 open routes and the driver on leave. Their target bench ratio is 12%. They are currently at 11%.

Mr. Bell shared with the board that fuel consumption has increased compared to 2010, partially because they have taken on T. R. Jackson Pre-K and the price of gas continues

to rise. Unleaded fuel was \$2.46 a gallon last year while this year it is running \$3.07 per gallon. Diesel was \$2.67 a gallon and now it is approximately \$3.42. They continue to monitor fuel efficiency by evaluating bus stops and walk zones and park outs (buses being parked at the driver's home). They plan to begin monitoring excessive idling through their GPS system.

Accident incidents have decreased so far this year. There have been 11 accidents so far this year (including backing the bus, tail swings, side swipes, crossing arms, etc.). Last year there were 16 accidents this time of the year. Durham continues to make safety a number one priority and will launch road observations this month with the help of their Regional Safety Manager Patrick Healy.

Durham displayed pictures of their adoption of Central School and Faricia King's Dinner for the Community and pictures of them collecting wrapping paper, tape and bows to be used to wrap Christmas gifts at K-Mart to help raise money for their Relay for Life.

Mr. Bell presented a 90 day follow up to the Expectations Meeting. It covered items such as continuing to have safety as their main goal. Their safety record regarding student injuries on school buses this year stands at zero. They have started a campaign to provide customer service training on customer communications and develop an action plan to address dealing with parents. They are using letters of expectations, examples of phrases to use when dealing with people, and directives as to when to refer problems to management. Along with one on one training with their supervisors, they will continue to improve their customer service by training drivers on discipline practices and updating routes and seating charts for sub drivers.

Durham is currently on track to switch to a new GPS system at the first of the year. The new program is called Zonar. Some of the new capabilities of Zonar are the ability to replace paper pre-trip forms with an electronic pre-trip that will be required each day, link GPS to payroll and give principals the ability to monitor their buses from their computer. Last, Mr. Bell referenced the status of our buses being on time on the 3 tier system. He acknowledged they needed to be worked on and they faced challenges getting everyone to school on time. They worked on re-routing and making other corrections they thought would help. When comparing September's schedule to November's there was an improvement, however it is not 100% and they will continue to work on a solution for late buses on an individual basis. Mrs. Scott asked how Durham informed the parents when these changes needed to be made. They notify the schools and then send letters home to parents alerting them to the changes and when they will be effective.

Mr. Wyrosdick shared with the board that he has just received a report from Durham regarding the accident that took place on Highway 98 and he will be sending a copy of the report to the board.

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the following DAG Architects change orders. Motion carried unanimously.

Change Orders:

West Navarre Primary – Kitchen Renovation/Addition

Ceiling Tile Change: \$609.00 (Classroom)

Ceiling Tile Change: \$652.00 (Kitchen)

Install sprinkler system in existing classroom addition not shown on as built: \$14,726.00

Remove and replace ductwork in new serving line area: \$14,410.00

Camera existing sewer line: \$191.00

Rearrange breakers in existing panel MDP: \$960.00

Cost to install bent plate at classroom tie in: \$563.00

Repair existing HVAC unit that services the new serving are: \$427.00

Add chain link fence around cooler (freezer condensing units) transformer: \$661.00

Install fire hydrant extension: \$424.00

Total \$33,614.00

Motion by Mr. Scott, second by Mr. Peden, approved awarding the Chumuckla Elementary – four classroom addition to Larry Hall Construction at \$759,000. Motion carried unanimously.

The board reviewed the status of the current DAG construction projects.

The board reviewed the status of the current Pinder-Martin Associates construction projects.

The board reviewed the status of the current STOA Architects construction project (Jay High School). The school will be ready for occupancy next week.

Motion by Mrs. Simpson, second by Mrs. Coleman, approving the following direct purchasing change orders. Motion carried unanimously.

*Bennett Russell elementary – 6 classroom addition	A. E. New Construction	\$ 9,811.98
*Central School – 5 Classroom Addition	A. E. New Construction	\$211,506.33
*Holley-Navarre Intermediate – Kitchen/Cafeteria	R. D. Ward Construction	\$ 69,156.12
*Jay High – Rebuild, Phase I	Jack Moore & Company	\$ 32,000.06
*Milton High – Kitchen/Cafeteria Expansion	Larry Hall Construction	\$ 29,653.50
*West Navarre Primary – Kitchen Renov/Clstrm Addtn.	Larry Hall Construction	\$108,391.36
*West Navarre Intermediate – 5 Classroom Addition	Hewes & Company, LLC	\$ 2,396.25

Mr. Harrell submitted a packet containing revised drawings and cost estimates for the proposed joint tennis court project between the School District and the City of Milton. During the initial presentation regarding the courts, the board asked if these courts would satisfy FHSAA requirements and would any school within the district, including the community school, be permitted to use this facility. Mr. Harrell has worked with Mr. Watkins, City Manager and USTA to determine if the courts would meet the requirements.

Mr. Watkins came forward and explained that lighting of the courts seemed to be the main issue with the original set of plans we submitted. Originally the city planned to try to use as much of the current lighting as they could but after the discussion with the USTA they had to make a decision on one of three options they gave them. The first option is not to put any lights in at all which would make the field useable only during the day. The second option and the one Mr. Harrell and Mr. Watkins incorporated into the revised drawings is called the “recreational lighting package.” It will add approximately \$21,000 to the cost. This option would satisfy FHSAA requirements, is sufficient for City use and most importantly can be maintained by the City due to the lower height of the lights. The third option “tournament lighting package” adds approximately \$60-62,000 to the plans. Tournament lighting requires special equipment to maintain. Mr. Watkins also mentioned one other minor concern the USTA had and it was in reference to the number of gates. Three additional gates have been added to the drawings. Changes made to the lighting and gates will add approximately \$20,910 to the original bid amount.

The USTA encourages “youth tennis” and a practice court has been included in the plans by turning one of the courts sideways. USTA has indicated they may help with funds to incorporate U8 and/or U10 practice courts. The City will re-submit the new drawings and a draft contract upon school board approval.

Mrs. Coleman asked about who will be responsible for maintenance of the courts and also how the courts will be secure and safe from vandalizing. Mr. Watkins explained the gates will be key card controlled so access to the courts will be controlled 24/7 and they are hoping to add security cameras in the near future.

Mrs. Scott asked since the USTA is supportive of “youth tennis” have we asked them to help with rackets or other equipment that may be necessary. Mr. Watkins said they have not but will when the drawings are approved.

Mr. Harrell recommendation is to pay one-half (1/2) of the \$237,000 less the \$19,000 (10%) contingency. Board Contribution: $\$237,000 - \$19,000 = \$218,000$ divided by 2 for a total of \$109,000.00.

Motion by Mrs. Scott, second by Mrs. Coleman, approving entering into a ten (10) year lease agreement with the City of Milton and agree to pay an initial amount of \$50,000 for the first year of the agreement while paying the remaining \$59,000 over the next four (4) years in equal installments of \$14,750.00 per year.

Mr. Harrell explained to the board that due to new legislative requirements contained in HB 7207 and SB842, it was necessary to make some changes in our Interlocal Agreement for Public School Facility Planning. This agreement is between the School District, Santa Rosa County and other municipalities.

Motion by Mr. Peden and second by Mrs. Simpson, approving the Revised Interlocal Agreement for Public School Facility Planning as presented. Motion carried unanimously.

N. Items from Board Members

All board members wished everyone a “Merry Christmas” and a happy and safe holiday break.

O. Items from Board Attorney

None

P. Items from Superintendent

The City of Gulf Breeze has approached Mr. Wyrosdick in regards to their interest in the Chamber of Commerce property. He spoke with Mr. Green and asked him to review with the board the procedure for handling the sale or disposal of property no longer needed for educational purposes.

Mr. Green explained that the law allows for a school board to dispose of property if by resolution they declare the property unnecessary for educational purposes but it must be done with the “best interest of the public” in mind. He told the board they could deal directly with the City of Gulf Breeze or they could go out on bid for the property. There was a discussion about whether this is a good time or not due to the depressed real estate market.

Mr. Wyrosdick was asked if the City indicated what they plan to do with the property. He shared with them they plan to allow the Chamber of Commerce office to stay in the property as they are now and add a natural gas filling station for the City fleet of vehicles and perhaps expanding to others who need that resource in the future.

After some discussion the board decided to ask Joey Harrell to obtain a description of the property and perhaps an aerial photo so they can see exactly what the property in question looks like and suggested he talk with the Property Appraisal’s office to obtain a preliminary value on the property. Mr. Harrell will also review the records from a couple of years ago when we put this property out for bid and obtain current prices on getting appraisals. He will bring all this information back to the board at the January meeting.

Motion by Mrs. Simpson, second by Mrs. Coleman, approving the contract between the Santa Rosa County School Board and Mr. Paul Green, School Board Attorney for legal services effective January 12, 2012 through January 10, 2017. Motion carried unanimously.

Motion by Mrs. Simpson, second by Mrs. Scott, approving the salary schedule change on the Caregiver Range 01 line, due to the change in minimum wage effective January 1, 2012. Motion carried unanimously.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 8th day of December, 2011 A. D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary