

**Santa Rosa County
School Board Meeting
January 26, 2012**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Hugh Winkles, Chairman, JoAnn Simpson, Vice-Chairman, Diane Coleman, Scott Peden and Diane Scott. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney. Mr. Wyrosdick called attention to the new cameras in the boardroom. We are ready to start videoing our board meetings which will be shown live on our web site and will be available for the public to watch in the future. The public will be able to click on an item of interest on the agenda and the video will automatically go to that item.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Wyrosdick lead us in the Pledge of Allegiance to the Flag and a moment of silence.

C. Approval of Minutes

The Chairman asked if there were any changes to the December 8, 2011 school board meeting minutes. There were none and the minutes stand approved.

D. Oral and Written Communications

The Superintendent announced that we have been named the #2 academic district in the State of Florida. He congratulated all our students, parents, teachers and administrators for all the hard work that contributed to this honor.

Mr. Wyrosdick asked the board to consider moving the April 26, 2012 board meeting to April 24, 2012 at 6:30 p.m. due to a conflict in a board member's schedule.

Motion by Mrs. Coleman, second by Mr. Peden approving moving the April 26, 2012 meeting to April 24, 2012 at 6:30 p.m. Motion carried unanimously.

E. Recognitions/Resolutions/Proclamations

Mr. Hinote, High School Director came forward and asked Mr. Jason Weeks, Principal of Gulf Breeze High School to join him. They were excited to announce that Gulf Breeze High had three teams named by the Florida High School Athletic Association as "Team Academic Champions." Mr. Weeks asked the Girls Golf Team, the Girls Volleyball Team and their representatives from the Football Team to come forward and be recognized.

Mr. Hinote also recognized Navarre High School Boys 2A Golf Team for being named a Team Academic Champion with an average GPA of 3.9.

Mr. Crane, Director of Contract Services came forward and asked Leslie Bell and Briana Maloney to join him as they presented the following schools with the Healthy High School Challenge awards. Starting the first week of November and running through December, Sodexo started the “Healthy High School Challenge” which was based on the number of healthy meals, beverages and snacks that were purchased in all of our high schools. This was a nationwide challenge within Sodexo. The Healthy High School Challenge helped reinforce the importance of making healthy food choices to our students, while building ongoing excitement around our food service program. The Healthy High School Challenge offered a total of \$50,000 in cash rewards. Santa Rosa County entered all six high schools. Out of the over 200 schools that registered for the challenge Santa Rosa County had 5 schools that won a monetary award. Santa Rosa was the only district to have 5 schools win a monetary award.

8 th place	Central School \$1,000 cash prize
11 th place	Navarre HS \$1,000 cash prize
12 th place	Jay HS \$1,000 cash prize
14 th place	Milton HS \$500 cash prize
38 th place	Pace HS \$500 cash prize

Mr. Steve Chambers, Chairman, Professional Educators Network of Florida presented the following three teachers with mini-grants on behalf of the Professional Educators Network of Florida. Mr. Mike Rodgerson, Gulf Breeze Elementary; Monica Godwin, Bagdad Elementary and Johnny Wolfe, Jay High School.

F. Public Hearing

The board opened the floor for a public hearing on School Board Policy Updates and Revisions and asked if anyone wanted to address the board. There was no response and the public hearing was closed.

Motion by Mrs. Simpson, second by Mrs. Coleman, approving the updates and revisions to School Board Policy as presented. Motion carried unanimously.

G. Public Forum

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the forum was closed.

H. Approval of Agenda

The Chairman asked if the Superintendent or board member wanted to move an item from the administrative agenda to the action agenda. Mr. Wyrosdick asked the

board to move a couple of items up to the beginning of the meeting due to guests being in the audience. Item I.2; J.1; and J.5. The AGATES presentation will be moved to last item under Curriculum.

I. Administrative Agenda

The Superintendent recommended approval of the following administrative agenda items for school board approval.

Motion by Mrs. Scott, second by Mrs. Coleman, approving the following administrative agenda items. Motion carried unanimously.

Human Resource Items

1. Retirements and Resignations
2. Instructional and Classified Appointments
3. Substitute Teachers/Educational Support Substitutes
4. Leaves: Without Pay, Illness in Line of Duty
5. Out of State Temporary Duty Requests
6. Risk Management: Fire Safety Inspection Reports

Curricular/Instructional Items

7. Student Reassignments/Transfers
8. Student Suspensions
9. School Volunteers

Financial Items

10. Bills and Payroll, Oct. and Nov. 2011
11. Budget Amendment #12/02 and #12/03, Oct. and Nov. 2011
12. Monthly Financial Statement for October and November 2011

Administrative Items

13. Class/Club Trips
14. Use of School Facilities

Action Agenda

J. Human Resource Recommendations

The Superintendent recommended approval of the following personnel items for school board approval.

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the classified appointment of John Tolbert as our new Building Official. Motion carried unanimously.

Motion by Mrs. Scott, second by Mrs. Coleman, approving the administrative appointment of Maria LaDouceur, as Assistant Principal, Locklin Technical Center, effective January 27, 2012. Motion carried unanimously.

Mr. Wyrosdick introduced Conni Carnley, Middle School Director and asked her to come forward and introduce Dr. Bill Evans, and Chastity Manning and Trudy Gaines from the University of West Florida. They will discuss the Teachers Teaching Teachers Project.

Dr. Evans stated that the University of West Florida is excited about this new program which will train teachers in a “fast track.” UWF trains teachers to go all over the world so they haven’t been able to train them for a specific school district until now. The students will be taught by both Santa Rosa County teachers and UWF instructors. They will have an induction process we haven’t had before by being fully integrated into our school system. They will be able to move directly into our classrooms without any down time. They will have a level of involvement at the beginning and ending of a school year so they are aware of what it takes to start and end a school year and will be ready to go when they enter the classroom.

Mrs. Coleman stated she thought this program was amazing and it will be phenomenal for our teachers to have all this behind them before they even enter the classroom.

Dr. Evans explained that they feel they will have 15-25 secondary students to begin this program and as many as 20-30 students training to be elementary school teachers. Dr. Evans expects the number to increase.

Motion by Mrs. Coleman, second by Mrs. Simpson, to approve the Teachers teaching Teachers Project – a joint program between the University of West Florida of Education and the Santa Rosa County School District. Mrs. Scott asked to abstain from voting due to her involvement with UWF. Mr. Peden voted yes. The project was approved.

Ms. Glenn Rutland, Curriculum Specialist shared with the board that about the same time she began working with the “Gifted Program” she met Karin Garvin and Jill Satterwhite who were forming a group called the AGATES (Association for Gifted and Talented Education for Santa Rosa County, Inc.). She introduced both ladies who have children in our school district, one attending Gulf Breeze Elementary and one at S. S. Dixon Intermediate.

Ms. Garvin reviewed a PowerPoint presentation explaining the association and what the goals of the organization are. AGATES is an association of educators, administrators, parents, students and community leaders who are committed to excellence in gifted and talented education. She explained how they came up with the name. Their goals are modeled on the Florida plan for K-12 Gifted Education FDOE Bureau of Curriculum and Instruction. They want to continue to improve the system for screening and identifying students with high potential in early elementary education, help with the development of

meaningful educational plans (EPs) for students with rigorous and challenging curriculum; guidance and counseling strategies to meet the needs of the gifted student; monitoring to ensure students are making learning gains, supporting professional development for gifted education; assisting parents in identifying and providing enrichment and social activities for their gifted and talented children; identifying and securing the financial and non-financial resources available for gifted and talented education' and a system for evaluating the program to facilitate effective changes as needed. She distributed a list of committees and a schedule of meetings for the group and invited anyone interested to attend. Mr. Wyrosdick thanked both Ms. Satterwhite and Ms. Garvin for presenting their information to the board and thanked them for their involvement in the education of our gifted students.

Motion by Mrs. Simpson, second by Mrs. Scott, approving the Miscellaneous Salary Schedule 2011-12 as presented. Motion carried unanimously.

Motion by Mr. Peden, second by Mrs. Coleman, approving the Out of Field Report 2011-12 as submitted. Motion carried unanimously.

Motion by Mrs. Scott, second by Mr. Peden, approving the Virgin Health Miles District Challenge. Motion carried unanimously.

Motion by Mrs. Simpson, second by Mr. Peden, approving the recommendation from the District Insurance Committee to add American Fidelity Assurance Company to the list of voluntary product vendors for the school district. Motion carried unanimously.

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the 2011-12 Santa Rosa County School District Annual Fire and Life Safety Inspections for the following schools: Avalon Middle School; Chumuckla Elementary School; Pea Ridge Elementary School and Sims Middle School. Motion carried unanimously.

K. Curricular and Instructional Recommendations

The Superintendent recommended approval of the following curricular and instructional items for school board approval.

Motion by Mrs. Scott, second by Mrs. Coleman, approving the early termination of expulsion/alternative placement effective January 26, 2012. Motion carried unanimously.

Student #	School	Gr
<u>Middle School</u>		
A11-0302-39	AMS	08
A12-0231-02	HMS	07
<u>High School</u>		
A11-0103-57	GBH	11
A12-0152-01	SRH	12
A12-0151-03	MHS	09

A12-0151-17	MHS	11
A11-0021-05	Central	09
A12-0351-11	NHS	10
A12-0351-07	NHS	11

The Chairman opened the floor for the alternative placement/expulsions and asked if anyone wanted to address the board regarding any of the placements. There was no response.

Motion by Mrs. Simpson, second by Mr. Peden, approving the following alternative placements/expulsion with continued educational services. Motion carried unanimously.

Hearing #	School	Gr/Age	Reason	Disciplinary Hearing Results
Middle School A12-0261-06	KMS	08/14	Possession of prescription Medication	Alternative placement with educational services at the Learning Academy
High School A-12-0182-26	PHS	10/16	Possession & distribution of prescription medication	Alternative placement with educational services at the Learning Academy
A12-0182-27	PHS	09/15	Possession of prescription Medication	Alternative placement with educational services at the Learning Academy
A12-0151-28	MHS	09/16	Under the influence – Spice	Alternative placement with educational Services at the Learning Academy
A12-0151-29	MHS	12/17	Under the influence – Spice	Alternative placement with educational Services at the Learning Academy, FVS, elearning, or GED
A12-0103-30	GBH	09/16	Under the influence Marijuana	Alternative placement with educational services at the Learning Academy
Locklin A12-0321-01	Locklin	12/19	Possession of soft air gun	Alternative placement with educational Services at the Learning Academy in Accordance with the IEP

Motion by Mr. Peden, second by Mrs. Scott, approving the following agreement. Motion carried unanimously.

*School Affiliation Renewal Agreement with Baptist Health Care

Motion by Mrs. Scott, second by Mrs. Simpson, approving the contract with Sacred Heart Health Care effective January 24, 2012 thru January 24, 2013. Motion carried unanimously.

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the Supplemental Education Services (SES) After-School Tutoring contract amendments with the following eleven providers. Motion carried unanimously.

1. University of West Florida

2. EPPS Christian Center
3. A+ In Home Tutoring, Inc.
4. Advanced Learners Private Tutoring
5. ATS Project Success
6. !A+ Tutor U
7. !Achieve Success
8. A Quantum Leap Educational Services, LLC
9. Club Z! In-Home Tutoring Services, Inc.
10. JFK Tutoring, Inc.
11. Sylvan At School's Ace It! Tutoring Program

Motion by Mrs. Coleman, second by Mrs. Simpson, to approve the advertisement for a public hearing to be held March 22, 2012 at 6:30 p.m. on an amendment ("Spice") to the Student Code of Conduct 2011-12. Motion carried unanimously.

Mr. Peden mentioned that he has seen and heard about Spice being sold in stores in his community. He has refused to patronize the stores and has encouraged others to do the same. The stores are not members of the Chamber and are only in business to make money and are not thinking of our children. Mr. Wyrosdick shared with the board that he contacted the news media after the last board meeting which included approximately eleven students who were expelled due to "Spice." He commended about what a good job they did on trying to get the word out to parents and community about the dangers.

David Johnson, Director of Continuous Improvement came forward and reviewed the accreditation procedure that we are preparing for. Accreditation reviews occur every five years. The visit and review by an AdvancEd Team is known as a Quality Assurance Review (QAR). To prepare for the QAR a district writes a Standards Assessment Report (SAR) and that guides the Quality Assurance Review. Mr. Johnson explained that the review is made by a different team than the one that visited us in 2007. It is a completely different review and they are not a continuation from the previous one. Mr. Johnson reviewed the five sections that make up the Standards Assessment Report. He thanked various district administrators for all their help in writing the standards. He distributed a timeline for the visit and asked the board to attend the March 26, 2012 district presentations and interviews and the March 28, 2012 QAR Lead Evaluators oral exit report. The Santa Rosa SAR and all supporting documentation will be housed on our own Accreditation Website.

Motion by Mrs. Simpson, second by Mr. Peden, approving the new component for Master Inservice Plan: Reading Endorsement Reading 1 Foundation of Instruction Component 2-013-035. Motion carried unanimously.

Motion by Mr. Scott, second by Mrs. Coleman, approving the Spring Athletic Schedule as presented. Motion carried unanimously.

The board reviewed the Early Head Start/Head Start Monthly Report for December, 2011.

L. Financial Recommendations

The Superintendent recommended approval of the following financial items for school board approval.

Susan McCole, Assistant Superintendent for Finance, came forward and gave the board a brief update on the budget based on the third calculation. She explained that our unweighted FTE increased by 80 which meant that the total funds per unweighted FTE increased by \$9.80 or \$5,917.72 per student. We are still number 66 out of 67 districts in terms of how much money we get from the state. After all the adjustments were made our revenue increased by approximately \$433,736.00. As of January 26, 2012 and after all adjustments were made our fund balance is estimated to be 5.42% or \$8,704,083.61 on June 30, 2012. She also shared with the board the November financial statement shows we are doing well on savings as far as utilities are concerned.

Mrs. Simpson asked if we knew how much the minimum wage increase would affect us. Mrs. McCole said that D/P had printed out a calculation and she believed it was around \$63,000.

M. Administrative Recommendations

The Superintendent recommended the following administrative items for school board approval.

Motion by Mrs. Scott, second by Mrs. Simpson, approving the selection committee's recommendation to negotiate a contract with AT&T for RFP 11-17, WAN Telecommunications Services. Mr. Peden asked to abstain from voting due to his working relationship with one of the competing proposals. Mrs. Coleman voted yes. The selection committee's recommendation was approved.

Motion by Mr. Peden, second by Mrs. Simpson, approving the following purchasing recommendations. Motion carried unanimously.

*Informing the Board of purchases that exceed the limit as listed below in compliance with School Board Policy 7.70 (2).

Trane USA, Inc.	\$51,306.00	Charlie Parker, Maintenance Foreman II
Discovery Education	\$62,500.00	Vickie Beagle, Director of Professional Dev.
Community Rehab	\$109,900.00	Linda Novota, Director of ESE

*Declaration of property to be surplus as no present or future need can be found within the school system for these items (see supplemental minutes).

Leslie Bell and Brianna Mahoney, Sodexo came forward to make the quarterly food service update presentation.

Ms. Bell started by reviewing the participation numbers, which are slightly down but are coming up. She reviewed the value of our partnership by sharing the total year to date costs paid by Sodexo including food/product cost of \$1,689,118; the total labor cost with benefits of \$1,725,570 and other operating costs of \$530,844.

Ms. Bell shared with the board some of the new marketing that is going on throughout the district including meatless Mondays, Thanksgiving Feasts, the “Did You Know” Café that has been set up at King Middle School and their participation in the Healthy High School Challenge. This was a national wide challenge among Sodexo and she was happy to report that Santa Rosa County was the only county to win 5 monetary awards totaling \$4,000.

Leslie reviewed Employee Development and Recognition. They conduct leadership training, customer service training, have monthly audits, share cost saving initiatives in the kitchens, conduct Serve Safe training as well as Brianna teaching nutrition classes.

They recognize employees by conducting birthday recognitions and “thinking of you” cards. They also serve holiday desserts and the managers pick out their own “Manager of the Month.”

Sodexo donated food and labor to the Central Community Thanksgiving Event and donated 150 turkeys for the Farm to City Thanksgiving Meal for needy families. Sodexo uses audits and surveys to judge how they are doing and she shared they have gone thru the NSF Food and Physical Safety Audit, the School Meals Initiative and just completed the Coordinated Review Effort where they were judged in 8 categories and were not sited with any deficiencies. They update their menus based on customer feedback from surveys and a new program “Teacher Tastings” which has resulted in more teachers eating in the cafeteria.

Sodexo is piloting a program where they serve meals on reusable baskets rather than disposable Styrofoam trays. They anticipate a dramatic reduction in the amount of waste output by the school district as well as a significant reduction in costs.

Leslie Bell shared with the board that our dietitian, Brianna Mahoney will be leaving us. She has accepted a job in South Florida that is near her family. Brianna reviewed some of the nutrition education that has taken place in the classroom in partnership with UF/IFAS extension office. Sodexo pays for one full-time nutrition educator to teach approved lessons. Each lesson includes sample food items for topics furnished by Sodexo. The lessons are scheduled with teachers and they are provided follow-up activity sheets to use as reinforcement. Ms. Mahoney noted the many activities that Sodexo participates in such as after school events; Parents night at Bagdad, Book with the Cardinals (BCR); Healthy Cooking at Dixon Primary, March 1st, Eating Healthy on the Go at Sims and Nutrition booth at Dixon Intermediate Family Night. They also teach lessons on requested topics; Central & Chumuckla, MyPlate Intro and Healthy Snack Ideas, East Milton: Healthy Eating on the Go, PDC: TBA, scheduling, East Milton; Allergy Awareness.

Motion by Mrs. Coleman, second by Mrs. Simpson, approving the following DAG change orders. Motion carried unanimously.

Change Orders:

Bennett C. Russell Elementary School
6 Classroom Addition (A. E. New)

A. E. New is requesting 4 rain days/weather delays. The notice to proceed was October 31, 2011. The contract calls for substantial completion in 214 days from notice to proceed which falls on May 31, 2012. The substantial completion date based on the above request will now be June 4, 2012.

Motion by Mrs. Simpson, second by Mrs. Coleman, approving the following DAG change orders. Motion carried unanimously.

Change Orders:

Berryhill Elementary School
4 Classroom Addition (R. D. Ward)

R. D. Ward is requesting 8 Rain Days/weather delays. The notice to proceed was October 24, 2011. The contract calls for substantial completion in 214 days from notice to proceed which falls on May 24, 2012. The substantial completion date based on the above request will now be June 1st, 2012.

Holley Navarre Intermediate
Kitchen Renovation/Addition (R.D. Ward)

R. D. Ward is requesting 5 Rain Days/weather delays in addition to the 6 rain days granted on a previous change order for a total of 11 rain days/weather delays. The notice to proceed was July 10, 2011. The contract calls for substantial completion in 415 days from notice to proceed which falls on July 29, 2012. The substantial completion date based on the above request will now be August 9, 2012.

Chumuckla Elementary School
4 Classroom Addition (Larry Hall Construction)

Remove 12 pine trees, remove stumps, and haul off debris and fill as
Needed - \$4,740.00

Motion by Mrs. Scott, second by Mrs. Coleman, approving Phase I for the kitchen renovation/addition/cafeteria improvements at Rhodes Elementary School at an estimated total cost of \$1,392,228.00 (total construction budget and A/E Fees). Motion carried unanimously.

The board reviewed the status of the current DAG construction projects.

Motion by Mrs. Coleman, second by Mr. Peden, approving the preliminary cost estimate for the Gulf Breeze High Field House after completing Phase II design at an estimated total construction cost of \$1,452,430.00 including architectural fees. Motion carried unanimously.

The board reviewed the status of the current Pinder Martin construction projects.

The board reviewed the status of the current STOA construction project.

Motion by Mrs. Simpson, second by Mrs. Coleman, approving the following direct purchasing change orders. Motion carried unanimously.

Bennett Russell Elem – 6 Classroom Addition	A. E. New Construction	\$ 60,237.32
Berryhill Elem – 4 Classroom Addition	R. D. Ward Construction	\$ 23,271.57
Central School – 5 Classroom Addition	A. E. New Construction	\$147,444.04
Holley Navarre Primary – 4 Classroom Addition	Hewes & Company, LLC	\$ 5,495.56 Increase*
Holley Navarre Intermediate – Kitchen/Cafeteria	R. D. Ward Construction	\$46,994.48
Jay High – Rebuild, Phase I	Jack Moore & Company	\$ 3,172.58 increase**
Milton High – Kitchen/Cafeteria Expansion	Larry Hall Construction	\$120,923.49
West Navarre Primary – Kitchen Renov/Clstrm Addtn	Larry Hall Construction	\$194,757.12
West Navarre Intermed – 5 Classroom Addition	Hewes & Company, LLC	\$ 6,289.89

*Note: Increase due to payment never processed by supplier, yet invoice is no longer outstanding

**Note: Increase due to refund received from supplier

Motion by Mr. Peden, second by Mrs. Scott, approving Pound Construction, Inc. as a Certified Educational Facility Contractor. Motion carried unanimously.

N. Items from Board Members

Mrs. Simpson shared with everyone she enjoyed touring the new Jay High School facility and that it was a beautiful building.

Mr. Winkles attended the mid-year graduation at the Learning Academy and enjoyed watching some of their students receive their diplomas.

O. Items from Board Attorney

None

P. Items from Superintendent

The Superintendent shared with the board that our web site is visited an average of 28,600 times from outside our network per week. This number doubles when counting hits from within our system, of which 18,500 per week are unique IP addresses. We average

approximately 49,500 visitor hits per month (from outside our network), and about a third of our site visitors are repeat visitors each week.

The Superintendent and Mr. Winkles met with Greg Brown, Property Appraiser to discuss and share information about the property we own in Gulf Breeze where the Chamber office is located. Mr. Brown shared that the value of commercial property in Gulf Breeze has continued to be a little more stable than the rest of the county. There are a number of new businesses coming in such as a Wal-Mart and a fast food restaurant. His estimate of the value of the property is between \$1.1 and \$1.6 million. Mr. Wyrosdick noted that we now have more than one interested party in the property.

Mr. Green stated that the first decision of the board should be whether or not we want to market the property. Statutory requirements state that the board should do what is in the best interest of the public. A method of determining the value needs to be decided. Other governing bodies have continued to do what was required in the past, which was to acquire 3 different appraisals and use those figures to justify the asking price. He also mentioned the board could set a minimum price in their proposal if they wanted to. Appraisals will probably be a least a couple of thousand dollars each.

Board members asked about the possibility of using the property for some type of educational purpose, such as holding classes there or a charter school using the building. Mr. Wyrosdick stated school administrators could not determine any educational use for the property now or in the future. The question was also asked about whether we can specify what type of business can be set up on the property. Mr. Green said we could and the City of Gulf Breeze will also have some city limitations on what businesses can move in.

Mr. Green asked about the status of the lease on the building. Mr. Wyrosdick shared that the lease is still in effect.

Mr. Winkles suggested we research the lease and bring back that information as well as the exact size of the property and building for further discussion at another board meeting.

Mr. Wyrosdick announced that the Teacher of the Year would be announced in the morning. Anyone who wants to be there for the surprise announcement can meet at the Wal-mart parking lot in Gulf Breeze at 8:30 a.m.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 26th day of January, 2012 A. D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary