



Santa Rosa Blended Academy
Home Education Department
Office of Assessment

Student Identification Requirements for Testing

What identification will I have to show at the test center?

When you arrive at the test center, you'll be **required** to show acceptable identification before being admitted to the test. The ID you present, including any required signatures, must be original, not a photocopy or reproduction. Only the following forms of identification are acceptable.

Acceptable forms of identification:

- **Current (valid) official photo ID:** Must be issued by city / state / federal government (such as driver's license or passport) on which **both** your name and photo appear.
- **Letter of identification issued by an accredited school:** Must be on official school letterhead or stationery with a raised or inked school seal, individually completed and signed in ink by a school official (who may not be a relative), and include all of the following:
 - Your first and last names.
 - Your recent, recognizable, individual photo with the school official's signature in overlapping a portion of the photo.
 - You must sign the letter in ink in the presence of the school official.
- **Notarized statement with photo:** If you do not have acceptable photo ID or an accredited school cannot provide you with an ID letter, contact a notary public (who cannot be a relative). Attach a current photo of yourself to a sworn statement that identifies you by name. **You must sign this statement in ink in the presence of the notary public, who must affix the notary seal or stamp overlapping a portion of the photo.** (See back of page.)
- **Recent published individual photo:** Recognizable individual photograph of you in a recent (within the last two years) publication, such as a newspaper or school yearbook, with your first and last names in the caption. Group photos **are not** acceptable. The publication must be original, not a photo copy or reproduction.

Unacceptable Identification:

You will **not** be admitted if you present any forms of ID other than those listed as acceptable. The following are examples of unacceptable identification:

- Birth certificate
- Fishing or hunting license
- Graduation picture or family portrait
- Learner's driving permit, temporary or replacement driver's license **without** a photo
- Organization membership card
- Phone calls to the test center to identify examinee
- Photo ID of parents
- Report card or diploma
- Social Security card
- Web page with photo
- Test-site employee identification



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Student Identification Form
(Valid for one year from the date of origin)

1. Completed by School Official or Notary:

- Student's recent, recognizable, individual (not group photo) must be attached to this letter in the space at right, with the school/notary seal or school official/notary ink signature

Print student's name in ink:

_____ overlapping a portion of the photo.
Last First MI

- This form must be individually completed by an official of the student's school or a notary. The official or notary may not be a relative.
It must be stamped with a raised or inked School or notary seal (Note if form is completed by a school official, it must be printed on official school letterhead.)

Attach Photo Here

2. Student's Statement and Signature:

I certify I am the person whose signature and picture appears above. I am signing this statement in the presence of the school official or notary named below. I understand that the falsification of one's identification may result the cancellation of test scores.

- Student's signature (in ink), signed in the presence of the school official or notary:

_____ Date: _____

3. School Official or Notary Statement and Signature:

I confirm that the student is not my relative and has signed this letter in my presence.

- School Official or Notary's Signature (in ink):

_____ Date: _____

Name and Title (please print):

This form is to be presented each day the students attends testing. Student arriving without this completed form will not be permitted to test, even if they have attended previous assessment sessions.